

Troop 111 Life Practical Summary

Description: Provide “cradle to grave” ownership of a complex trip or community service project. Complex is defined as a multi-night trip, a single night trip that also includes a major program, or a community service project that involves interfacing with community leaders, scheduling the project, soliciting support/community involvement, and conducting and staffing the project.

Purpose: The Life Practical has two purposes – The first is to teach the Scout the “nuts and bolts” of how to organize a trip. The second is to give the Scout a “dry run” for his Eagle Project

Skills Required: Leadership, communication, and organizational skills with excellent attention to detail, over an extended time frame (typically two - three months for standard events).

Timeline of Events Summary:

- Scout identified for trip (as far out from trip date as possible)
- Scout and his parents meet with LP Coach and assigned LP Mentor (within 1-2 weeks of being chosen to lead trip)
- Mentor and LP Scout plan out trip with assistance as needed from LP Coach (weeks leading up to trip)
- Execute Trip
- Collect all receipts for all expenses (2 weeks after trip)
- Complete Accounting spreadsheet in MS Excel (4-6 weeks after trip) and send to Troop Accountant for review and approval (Mentor and/or LP Coach to assist LP scout in completion)
- Provide dates of trip, list of attendees, # of nights camped or service hours performed by scout, description of any service project completed, scouts involved, and completion time to Troop Secretary (Mrs. Aylor) (4-6 weeks after trip)
- Complete Life Practical Notebook (2-3 months after trip) and submit to LP Coach

Required Supplies: Each LP Scout should have the following:

- 2 - 3-ring 1” binders with dividers to organize the various sections noted below (one copy for LP scout to keep and one for LP Coach to give to next year’s LP scout for that event).
- A flash drive to electronically record all files in the final notebook (insert in LP coach’s notebook).
- A zippered case that can be fastened to the 3-ring binder for storing the receipts.

Final Work Products: The LP Scout should ensure that his final work products contain sufficient detail that someone else could lead the trip if he were absent. The following documents are required (typed and not handwritten) and should be identified by dividers (labeled w/ titles shown below in **bold**) in the completed Life Practical notebook:

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|--|---|
| <input type="checkbox"/> Primer. | <input type="checkbox"/> 2-5 min. Speech (Overview) of the trip to present at troop mtg before trip. |
| <input type="checkbox"/> Tour Permit. | <input type="checkbox"/> Directions to the activity, the nearest hospital, and a Catholic Church. |
| <input type="checkbox"/> Attendance Roster. | <input type="checkbox"/> Completed Accounting spreadsheet w/ copies of receipts for each expense and appropriate van fees (.5 cent/mile rounded to nearest \$5). |
| <input type="checkbox"/> Permission Slips (blank one and completed slips of each attendee). | <input type="checkbox"/> Lessons Learned /Suggestions for next trip. |
| <input type="checkbox"/> Schedule of activities during event. | |
| <input type="checkbox"/> Budget for estimating trip cost unless previous trip cost is used. | |
| <input type="checkbox"/> Menu with Detailed Shopping List. | |

The following are optional items that should also be included in the notebook if the particular trip requires them:

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|---|--|
| <input type="checkbox"/> Transportation Plan. | <input type="checkbox"/> Duty Roster. |
| <input type="checkbox"/> Quartermaster List. | <input type="checkbox"/> Campfire Program. |